

City of Hobbs

- BUSINESS INSPECTION CHECKLIST -

****Complete this form first. It must be approved prior to issuance of Business Registration.****

CITY CLERK'S OFFICE

200 E. Broadway

Office: (575) 397-9200

BUILDING & FIRE MARSHAL

200 E. Broadway

Office: (575) 391-8160

Name of Applicant: _____ Phone: _____

Business Name: _____ Email: _____

Proposed Business Location: _____

Property Owner/Landlord: _____

Property Owner/Landlord Address: _____

Property Owner/Landlord Phone: _____

New Building: Yes No **Utilities On:** Yes No **Restrooms:** Yes No

Building Permit Issued: Yes No Permit # _____ **Certificate of Occupancy:** Yes No

Type of Business: Office Retail Restaurant Day Care Auto Repair Barber Shop
Hair Salon Tattoo Construction Oilfield Tobacco Cannabis
Home-Based Business Online Other: _____

NM Contractor License # _____

Will any customers be going to the business location?: Yes No

Will there be any business equipment, big trucks or chemicals stored at this address?: Yes No

If yes, please describe: _____

What is the service of the business?: _____

APPROVAL OF APPLICATION FOR OFFICIAL USE ONLY:

Building Official Approval Yes: _____ No: _____ By: _____ Date: _____

Site Inspection Performed Yes: _____ No: _____ By: _____ Date: _____

Fire Dept. Approval Yes: _____ No: _____ By: _____ Date: _____

Site Inspection Performed Yes: _____ No: _____ By: _____ Date: _____

If Denied, Reason _____

Called Customer for Pickup Yes: _____ No: _____ By: _____ Date: _____